

Employment Committee Minutes
April 22, 2010
Columbus Office

Present: Atkinson, Coyle, Hagen, Konsel, Rasmussen, Rathjen, Tyrrell and Vohland.

1. Reviewed minutes.
2. Darla asked to add an item to the committee's agenda next month. She wants the committee to look at ways to assist placement staff in job performance.
3. Discussed how to evaluate the length of time cases are in Employment Services. The committee agreed on the following approach:
 - Ask Mark and Cheryl if we could get a percentage by team of how many cases are in Employment Services for over 90 days.
 - If we could get a list by team the cases that have been in Employment Services for over 180 days including their job goal and disability.
 - If we could get by team the overall average of the number of days a person is in Employment services.

The committee plans to evaluate the data.

4. Darla and Susan updated us on the OJT Pod cast the committee is making for new staff. It will be less than ten minutes in length and include the following elements:
 - Elements of an OJT
 - When to do an OJT
 - How to do the paperwork
5. Clarification of the Employment Standards
CAP had asked the committee to clarify what is meant in the Employment Standards by weekly contact. Jon and Jim had met with Vicki prior to the meeting to come up with a recommendation. The committee approved the clarification under the Job Search Strategy to identify employment services as being "Individualized" and that weekly contact "includes both individual and group appointments."
6. Jon updated the committee on his feedback from the Evaluation, Counselor and Transition committee on the Role of Work in Post Secondary. The Employment Committee approved a final draft and will present this to Mark for next steps.
7. Discussed the SRC employer survey. Looked at some of the initial comments. The committee was pleased that employers spoke highly of VR services. Will wait for final report from SRC.
8. Discussed comments offered by the Counselor committee regarding referring cases back from placement. Counselor committee offered some good insight. Jon will type up comments and distribute to committee for next meeting,